

**Minutes of the Meeting of the Corporation held on Thursday 17th March 2016, 6.00pm,
The Conference Room, Prior Pursglove College**

Present: Dr P Gavens (Chair), Ms K Avery, Mrs J Bailey, Mrs U Betterton, Mr S Dauncey, Dr D Dodds, Mr C Groves, Mr J Kay, Mr M Loftus

In Attendance: Mrs E Grove (Clerk), Ms A Shaffi (Vice Principal), Mr J Zoryk (Assistant Principal), Mrs S Langstaff (Finance Manager)

Meeting quorate

60% attendance

1) **Apologies for Absence**

Mr B Bird, Mrs N Crombie, Ms S Khabbass, Mr A Smith

2) **Minutes of Meetings**

2.1) Thursday 11th February 2016: The minutes were agreed and signed as a true record.

2.2) Thursday 2nd March 2016: The minutes were agreed and signed as a true record.

3) **Matters Arising and Progress on Outstanding Action Points**

3.1) Strategy Event 14th March: An outline of the event was provided. Mrs Bailey was asked to draft a vision, mission and values statement for the new corporation. **Action Principal**

3.2) Academy Briefing 21st March: Governors were informed that Ms Stookes had been appointed as lead contact and would be attending from the Education Funding Agency (EFA).

3.3) Governor and Staff Briefing: A report was given on the session held with staff and a discussion followed.

3.4) Performance Tables: The tables attached to the report were discussed. In response to questions asked it was confirmed that the senior leadership team looks at the data for outstanding colleges and also works with other NEVIC colleges.

4) **Health and Safety/Safeguarding** (Standing Item)

4.1) Health and Safety: Mr Zoryk advised that there was nothing of urgency to bring to the attention of governors.

4.2) Safeguarding: The report sent with the agenda was considered with particular reference to staff workload.

5) **Student Union Report**

No report had been provided. It was noted that elections were taking place for the new President and Vice President of the SU.

6) **Principal's Report**

6.1) Data Dashboard and Post Inspection Action Plan (PIAP): An updated data dashboard was tabled showing the KAG5 outcomes against target. Governors were taken through the data. It was confirmed that a full report would be provided. **Action VP** Progress with the PIAP was considered. It was noted that targets would be needed for the new college and the senior leadership team was asked to bring forward a proposal **Action SLT**. A discussion followed on student destination data and whether 'first choice destinations' should be used as an indicator. Ms Shaffi agreed to talk with the Careers Co-ordinator on the matter. **Action VP**.

6.2) Strategic Plan Update: Progress was noted.

6.3) Quality Audit Report: The report on learning walks was discussed with particular reference to the impact on students of the punctuality drive.

6.4) Stakeholder Feedback

6.4.1) Learner Focus Groups: The positive feedback from the school was noted. The feasibility of undertaking similar events with other schools was discussed.

6.4.2) Laurence Jackson School Year 9 Visit: The report was discussed.

6.5) Student Support Grant Update: The report was considered. It was noted that the level of funding from the Education Funding Agency would be lower next year.

6.6) Curriculum Planning Update: Mrs Bailey updated governors with progress.

6.7) A2 Leavers' Destinations: The report was discussed.

6.8) Unconditional Offers – help or hindrance in raising aspirations: The report was discussed.

6.9) Single Equality Scheme: The report was discussed. It was noted that the impact of KAG5 was not yet included in the report. Early indications showed that females had performed better than males at KAG5.

7) **Committee Chairs' Reports**

7.1) Audit, Thursday 3rd March 2016: Mr Kay spoke to the report. The internal audit findings were discussed and accepted. The recommendation to remove the risk action relating to Ofsted was agreed.

7.2) Resources, Thursday 17th March 2016: Mr Loftus gave a verbal report. It was noted that amendments had been agreed in respect of the college's flexible working policy to bring into line with legislation.

8) **Area Review (AR)**

8.1) Report from 5th Area Review meeting: Mrs Bailey and Dr Gavens briefed governors on the discussions that had taken place at the meeting. The possible options for the college were outlined and discussed. It was noted that the final AR meeting was scheduled for 11th May.

8.2) Joint Meeting with Stockton Sixth Form College Corporation: Governors were reminded of the academies briefing taking place on 21st May at 2.30pm. Dr Gavens informed governors that wave 1 colleges would have six months to make a final application to convert to an academy although outline proposals would be needed earlier than that. A discussion followed with particular reference to the exceptionally tight timescales for making a decision. Discussions taking place with schools were outlined. After further discussion it was confirmed that the current colleges would need to provide a steer for the new college which would make a final decision.

9) **Merger Progress Report**

9.1) Shadow Board Report: Mr Kay spoke to the report. It was considered that good progress was being made.

9.2) Merger Action Plans: Progress was noted.

10) **Date and Time of Next Meeting**

It was noted that the 4th May meeting would not be needed but governors of the new corporation were asked to keep the date in diaries.

It was agreed to hold a meeting on Wednesday 20th April 2016 at 6.00pm to make the formal resolution to dissolve the college and transfer assets and liabilities to the new college. The agenda to include Area Review progress as well.

11) **Any Other Business**

There was no other business than that on the agenda.

12) **Publication of Documents**

It was agreed to publish the minutes and progress on action plans.

Mr Dauncey, Ms Shaffi, Mr Zoryk and Mrs Langstaff left the meeting at 7.48pm.

13) **Senior Post-holder Matters**

A verbal report was given on the discussions which had taken place at the Resources Committee meeting on review of the Vice Principal's terms and conditions of service. It was noted that the contractual link to the teachers' pay award would be implemented and the VP's salary would increase by 1% back dated to 1st September 2015. The proposal that no amendments be made to the terms and conditions prior to transfer of staff to the new college was accepted. It was noted that the shadow board recommended that the new Corporation review the terms of conditions of the two VPs within 12 months of incorporation.

The meeting closed at 7.59pm.