

Minutes of the Meeting of the Search and Governance Committee meeting held on Wednesday 21st May 2014, 5.15pm, The Conference Room, Prior Pursglove College

Present: Mr C Groves (Chair), Mrs J Burton, Dr G Lofthouse

In Attendance: Mrs E Grove (Clerk)

Meeting quorate

100% attendance

1) **Apologies for absence**

There were no apologies.

2) **Minutes of the Meeting of Tuesday 11th February 2014**

The minutes were agreed and signed as a true record.

3) **Matters Arising**

Governors' self-assessment: Four governors had responded to date to say they would be willing to 'buddy up' with new governors.

Student Union elections had been held and the two new student governors were now in place.

4) **Foundation of Code of Governance**

The paper sent with the agenda was discussed. Further information about the timescale for a consultation on a revised code and the implications for the Foundation Code were discussed. It was agreed that the recommendation made to the Corporation to adopt the Foundation Code should be put on hold until the situation was clarified. It was considered that the actions needed to comply with the Foundation Code should be followed up by the Governance Working Group as the new governance structure was put in place. **Action EG/Governance Working Group**

5) **Governors' Code of Conduct**

The current code which reflects the principles laid down by the Committee on Standards in Public Life was discussed and considered to be fit for purpose.

6) **Any Other Business**

6.1) Resignation of Mr Loftus: The resignation of Mr Loftus subsequent to his appointment to the college as Acting Assistant Principal, Finance was discussed. The loss of his skills as a qualified accountant and experience in the sector was of concern as it created a gap in the governing body's skills. Mrs Grove was asked to continue to try and find a potential governor with an accountancy background.

6.2) Governors' Self-Assessment: Mrs Grove tabled a questionnaire based on the LSIS document, The Effective College Board, which she proposed should be used for the self-assessment. This approach was discussed. It was recognised that some questions were not relevant to sixth form colleges and would need amending. After further discussion, it was agreed to recommend its use to the Corporation.

6.3) Date and Time of Next Meeting: The dates and times of next year's meetings will be forwarded to governors before the end of this academic year.

7) **Publication of Documents**

It was agreed to publish all documents.

The meeting closed at 5.56pm.