

# **Prior Pursglove and Stockton Sixth Form College**

Report and Financial Statements  
for the Year Ended 31 July 2017

## **Key Management Personnel, Board of Governors and Professional advisers**

### **Key Management Personnel**

Key management personnel are defined as members of the College Leadership Team and were represented by the following in 2016/17:

Mrs J Bailey - Principal and CEO; Accounting Officer

### **Board of Governors**

A full list of Governors is given on page 10 of these financial statements.

Redcar and Cleveland Governance Support Services acted as Clerk to the Corporation throughout the period.

### **Professional Advisers**

#### **Financial statements auditors and reporting accountants:**

Anderson Barrowcliff LLP  
3 Kingfisher Court  
Bowesfield Park  
Stockton on Tees  
TS18 3EX

#### **Internal auditors:**

Wylie & Bisset LLP  
168 Bath Street  
Glasgow  
G2 4TP

#### **Bankers:**

Lloyds Bank plc

Co-operative Bank plc

Barclays Bank plc

HSBC Bank plc

# **Annual Report and Financial Statements**

## **for the year ended 31 July 2017**

### **Contents**

	Page Number
Strategic Report	2
Members of the Corporation	10
Statement of Corporate Governance and Internal Control	12
Governing Body's statement on the College's regularity, propriety, and compliance with Funding body terms and conditions of funding	16
Statement of Responsibilities of the Members of the Corporation	17
Independent Auditor's Report to the Corporation	18
Reporting Accountant's Assurance Report on Regularity	20
Statement of Comprehensive Income	22
Statement of Changes in Reserves	23
Balance Sheets as at 31 July	24
Statement of Cash Flows	25
Notes to the Financial Statements	26

# **Strategic Report**

## **for the year ended 31 July 2017**

### **Dissolution**

Prior Pursglove and Stockton Sixth Form College dissolved on 31 October 2017 and its activities, assets, liabilities and staff transferred to Tees Valley Collaborative Trust. The governing body of Prior Pursglove and Stockton Sixth Form College ceased to exist on 31 October 2017 and responsibility for producing its financial statements transferred to the Governing Body of Tees Valley Collaborative Trust.

### **Nature, Objectives and Strategies**

The members present their report and the audited financial statements for the year ended 31 July 2017.

### **Legal status**

The Corporation was established on 1 April 2016 under the Further and Higher Education Act 1992 for the purpose of conducting Prior Pursglove and Stockton Sixth Form College and on 1 May 2016 all the activities, assets and liabilities of the predecessor colleges, Prior Pursglove College and Stockton Sixth Form College were transferred to the newly-formed College. The College is an exempt charity for the purposes Part 3 of the Charities Act 2011.

### **Vision and Values**

Governors adopted the following vision and values in July 2016:

Outstanding education and progression post-16 in Teesside.

- Inclusivity and equality
- High Standards, high expectations
- Collaboration with schools, employers and communities
- Respect for self and others
- Safety, welfare and support for all
- Successful outcomes and personal development

### **Public Benefit**

Prior Pursglove and Stockton Sixth Form College is an exempt charity under the Part 3 of the Charities Act 2011 and following the Machinery of Government changes in July 2016 is regulated by the secretary of State for Education. The members of the Governing Body, who are trustees of the charity are disclosed on page 10.

In setting and reviewing the College's strategic objectives, the Governing Body has had due regard for the Charity Commission's guidance on public benefit and particularly upon its supplementary guidance on the advancement of education. The guidance sets out the requirement that all organisations wishing to be recognised as charities must demonstrate, explicitly, that their aims are for the public benefit.

In delivering its vision and values, the College provides the following identifiable public benefits through the advancement of education:-

- High quality teaching
- Widening participation and tackling social exclusion
- Excellent employment record for students
- Strong student support systems
- Links with employers, industry and commerce
- Links with Local Enterprise Partnerships (LEPs)

# **Strategic Report**

## **continued**

### **Implementation of strategic plan**

In July 2016 the college adopted a strategic plan for the period 1 August 2016 to 31 July 2019. This strategic plan includes financial plans. The Corporation monitors the performance of the College against these plans. The plans are reviewed and updated each year. The College's continuing strategic objectives are to:

- Deliver consistent excellence in teaching, learning and assessment
- Achieve outstanding outcomes
- Extend our commitment to inclusivity, care and support
- Increase student numbers by promoting our inclusive offer and ethos

The College is on target for achieving these objectives.

### **Financial Objectives**

The College's financial objective is to:

- Achieve and maintain excellent financial health and efficiency

A series of performance indicators have been agreed to monitor the successful implementation of these policies.

### **Performance indicators**

The College is committed to observing the importance of sector measures and indicators and use the Ofsted data dashboard and GOV.UK website which looks at measures such as success rates. The College is required to complete the annual Finance Record for the Education and Skills Funding Agency ("ESFA"). The College is assessed by the ESFA as having a "Good" financial health grading. The current rating of Good is considered an acceptable outcome.

### **Value added**

The college has used Level 3 Value Added as a process to calculate value added. A remarkable improvement has been realised over the last year at the Stockton site for A2, giving a residual value of zero. The outcomes have been sustained or slightly better (Value Added) at Prior Pursglove site (zero or above). Value added for vocational courses is consistently outstanding at both sites and continues to be so with an expanded curriculum.

### **Financial Position**

#### **Financial Results**

The College generated a deficit before other gains and losses in the year of £283,000 (2015/16 £697,000 loss), with total comprehensive income of £1,583,000, (2015/16 £1,968,000 loss.) The College has accumulated reserves of £10,462,000 and cash balances of £3,373,000. The College wishes to continue to accumulate reserves and cash balances in order to develop the estate and provide contingency funds.

# **Strategic Report**

## **continued**

### **Financial Results - continued**

The College has significant reliance on the education sector funding bodies for its principal funding source, largely from recurrent grants. In the year ended 31 July 2017, 95% of the College's total income was ultimately public funded.

### **Treasury policies and objectives**

Treasury management is the management of the College's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks. The College's policy on treasury management is included within the Financial Regulations.

Short term borrowing for temporary revenue purposes is authorised by the Principal, within limits determined by the Funding Agreement. All other borrowing requires the authorisation of the Corporation and shall comply with the requirements of the Funding Agreement.

### **Cash flows and liquidity**

Operating cash inflow was £168,000. The College continues to repay the loan drawn down to facilitate the joint building project with Askham Bryan College.

### **Reserves Policy**

The College has no formal Reserves Policy but recognises the importance of reserves in the financial stability of any organisation, and ensures that there are adequate reserves to support the College's core activities. The College reserves include £2,368,000 held as revaluation reserves. As at the balance sheet date the Income and Expenditure reserve stands at £8,094,000 (2016: £6,431,000). It is the Corporation's intention to increase reserves over the life of the strategic plan through the generation of annual operating surpluses.

### **Current and future developments and performance**

#### **Student numbers**

The College is funded according to the activity it generates each year. In 2016/17 the College enrolled 1,753 16-18 year old students.

#### **Student achievements**

The success measures for 16-18 had a step change with much focus on value added and retention rates. Additionally, the GCSE mathematics and English outcomes have been firmly placed in the centre of the accountability measures alongside achievement and destinations.

At the Guisborough site, student outcomes for 2016/17 have been maintained 'good' from a positive picture maintained over the last four years. However, A level retention rate 2016/17 is 95.4% against the national average of 97.4% (tbc) is showing a small decline. Maths and English GCSE, vocational studies at level three continue to deliver good outcomes for learners compared to the national averages. All level 1 and adult programme success outcomes are at or above the national average. Plans are in place to progress towards outstanding outcomes.

# Strategic Report

## continued

At the Stockton site, Student retention for 2016/17 is 90.7% compared to the national average of 97.9% (tbc); this will form an area for improvement. Vocational courses continue to deliver success rates and high grades well above the national benchmark leading to outstanding value added. The achievement rates and high grades have improved remarkably across all areas. English and Maths GCSE outcomes are below the sixth form colleges' average. The college has appointed a joint maths practitioner to support the colleges and schools in improving numeracy skills and attainment level and plans are in a place to guide the mathematician at SSFC to improve GCSE outcomes.

### Curriculum developments

Methods of teaching and learning are under continuous review and development to ensure that the curriculum meets the need of the local population. The college continues to encourage students to become independent learners. There has been continuing development of the college portal to give students access to materials from home, and to enable the development of interactive materials.

The College offers a broad range of linear A-level subjects, an increasing number of BTEC qualifications at Level 3 and a selection of GCSEs and BTECs at Level 2. The portfolio of subjects is reviewed regularly, and new courses will be introduced where there is a clear market demand especially to address basic skills and special learning needs.

Students are required to take a programme of at least three subjects at Level 3 or a combination of Level 2 and 3 according to their prior achievement and progression plans. It is a norm for both colleges to mix and match academic programmes with BTECs as appropriate ensuring students success.

The College is expanding its range of provision aimed at students who have complex to moderate learning needs. PPC is expecting some 66 high needs students and SSFC have identified 7 students with complex needs undertaking mainstream level three programmes. At PPC the high needs students are spread over level 1, 2 and A level study. The successful and well regarded 'Foundation' programme has been developed for entry level and level 1 student with learning disabilities or difficulties under the SEND Act. Some 120 students learn in a pastorally nurturing environment with stretch and challenge enabling them to become the independent adults of future. A mini inspection will be carried out in October 2017 by an external SEND consultant to ensure we comply with SEND and safeguarding rules as stipulated in the regulation. The Endeavour work comprising Level 1 and with adults has started at SSFC which will go hand in hand with the already successful level 2 programme.

A wide range of additional adult courses, both on College premises and at outreach centres throughout the Borough of Redcar & Cleveland and further afield, have been introduced in recent years.

### Future developments

Recurrent income for 2017/18 has been confirmed at £7,341,000 from the EFA and £261,000 from the SFA.

With regard to the improved capacity provided by the new and refurbished buildings, the College seeks to diversify its student intake, particularly in terms of addressing the ambitions highlighted in multi academy trust application.

The College has undergone a consultation process in respect of conversion to a Multi Academy Trust. As a result of the consultation the college has converted on 31 October 2017. All assets, liabilities and staff have been transferred at this date to the newly formed Tees Valley Collaborative Trust.

# Strategic Report

## continued

### Resources

The College has various resources that it can deploy in pursuit of its strategic objectives.

Tangible resources include the two college sites, included within £2.568 million held in net current assets.

### *Financial*

The College has £10.462 million of net assets (including £1.879 million pension liability) and long term debt of £5.339 million (including £4.771 million deferred government capital grants).

### *People*

The College employs 133 people (expressed as full time equivalents), of whom 81 are teaching staff.

### *Reputation*

The College has an excellent reputation locally and regionally. Maintaining a high reputation is essential for the College's success at attracting students and building external relationships.

### Payment performance

The Late Payment of Commercial Debts (Interest) Act 1998, which came into force on 1 November 1998, requires Colleges, in the absence of agreement to the contrary, to make payments to suppliers within 30 days of either the provision of goods or services or the date on which an invoice was received. The target set by the Treasury for payment to suppliers within 30 days is 95%. During the accounting period 1 August 2016 to 31 July 2017, the College paid 96% of its invoices within 30 days. The College incurred no interest or other charges in respect of late payment in the period to 31 July 2017.

### Principal risks and uncertainties

The College continues to develop and embed the system of internal control, including financial, operational and risk management which is designed to protect the College's assets and reputation.

Based on the strategic plan, the Senior Leadership Team undertakes a comprehensive review of the risks to which the College is exposed. They identify systems and procedures, including specific preventable actions which should mitigate any potential impact on the College. The internal controls are then implemented and the subsequent year's appraisal will review their effectiveness and progress against risk mitigation actions. In addition to the annual review, the Senior Leadership Team will also consider any risks which may arise as a result of a new area of work being undertaken by the College.

A risk register is maintained at College level which is overseen by the Audit Committee. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the College and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system.

Outlined below is a description of the two most significant of the principal risk factors identified that may affect the College. Not all the factors are within the College's control. Other factors besides those listed below may also adversely affect the College.



# Strategic Report

## continued

### 1. Possible decline in student numbers

The College is at risk of a decline in student numbers due to increased competition and a demographic downturn giving a reduced number of 16 to 18 year olds in Redcar and Cleveland, and Stockton. Such a decline would in turn lead to a decrease in funding for the College. Competition in the area has increased from FE providers and sixth form centres attached to schools and academies.

This risk is mitigated in a number of ways:

- A clear, coherent and effective marketing strategy has been implemented,
- Increased liaison activities with partner schools,
- Focus on maintaining high standards of teaching and facilities
- Regular opportunities for students and their parents to visit the College
- Positive relationships with the Local Authorities.

### 2. Collapse of drains at the Stockton site due to pitch fibre

The foul water drainage system at Stockton was originally laid using a material called Pitch Fibre Pipe Work, which was used in the UK from the 1950s to the 1970s, but has been found to only have an expected life of around 40 years. There have been an increasing number of blockages in the drains due to the reducing diameter and increased friction of the inner surfaces. There is a risk that the drains may collapse, which would cause significant difficulties in keeping the building open.

This risk is mitigated in a number of ways:

- The condition of the drains is monitored by the Estates team and video surveys have been commissioned.
- Ensuring the College has sufficient reserves to cover the additional cost of replacing the drains if a CIF bid was unsuccessful.
- Plans are being developed to carry out replacement work in Summer 2018.

## **Stakeholder relationships**

In line with other colleges and with universities, Prior Pursglove and Stockton Sixth Form College has many stakeholders. These include:

- Students
- Education sector funding bodies
- Sixth form/FE Commissioner, Secretary of State for Education for Sixth Form Colleges;
- Staff
- The local community;
- Other FE institutions;
- Local authorities;
- Local employers (with specific links);
- Local Enterprise Partnerships (LEP's)
- Trade unions;
- Professional bodies.

The College recognises the importance of these relationships and engages in regular communication with them through the College Internet site and by meetings.

# Strategic Report

## continued

### Staff and student involvement

The College implements its commitment to staff and student involvement through a wide range of activities including weekly staff and student bulletins; half termly student forums; weekly meetings of College senior leadership team and a comprehensive range of hierarchical meetings designed to facilitate the accurate and prompt transmission of information both to and from staff. Various questionnaires to both staff and students are frequently issued. More formal procedures also exist for personal progress discussions with both staff and students through an annual cycle of staff reviews and a regular cycle of student reviews with subject staff and personal tutors.

### Planned maintenance programme

#### Guisborough Campus

We have continued with the planned maintenance schedule from last year. Ongoing cyclic replacement of items also continues – 2 new boilers were fitted during the summer break. Some replacements and fixes for smaller items such as kitchen ventilation fans and fire alarm circuitry boards have taken place. The condition of the kitchens at Guisborough is in need of attention and we will look at options this year ahead.

#### Stockton Campus

Overall appearance and operation of the campus is good. However, there are areas that are looking dated and could do with decoration. Rooms have been prepared for the new Endeavour faculty at Stockton over the summer.

The main issue is the condition of the drains. The drains were originally laid in a material called Pitch Fibre Pipe Work which was used in the UK from the 1950's through to the 1970's but was found to only have an expected life of about 40 years. It is known to have 2 major flaws, deformation of the pipe to a flattened oval or de-lamination of the pipe walls. There have been an increasing number of problems and blockages of the drains due to their reducing diameter and the increased friction of the inner surfaces. There is a possibility that this would cause significant difficulties in keeping the building open.

We have begun a survey of the drains using video cameras which are fed through the drains. The survey will show the condition of the drains and highlight any work needed to maintain their operation. Initial feedback from the survey shows a problem in the drains from the kitchen. A simple grease trap would alleviate this problem. The full scale condition of the drains will be clear once the surveys are complete. If needed, we will submit an application for an EFA condition improvement fund grant and we will know in March 2018 if any application has been successful.

### Equality and diversity and employment of disabled persons

The College is committed to ensuring equality of opportunity for all who govern, learn and work here. We respect and value positively differences in race, gender, sexual orientation, religion, ability, class, offending background, age and responsibility for dependants. We strive to remove conditions which place people at a disadvantage and we will actively combat bigotry. This policy is resourced, implemented and monitored on a planned basis. The College's Single Equality Scheme, together with its supporting schemes is published on the College's website.

The College considers all applications from disabled persons, bearing in mind the aptitudes of the individuals concerned, and guarantees an interview to any disabled applicant who meets the essential criteria for the post. Where an existing employee becomes disabled, every effort is made to ensure that employment with the College continues. The College's policy is to provide training, career development and opportunities for promotion, which are, as far as possible, identical to those for other employees.

# Strategic Report

## continued

Equal opportunities will be applied across all aspects of the College including admissions, student services, learning support, curriculum development, teaching and learning, and governance. As an employer, the College will ensure that equal opportunities will be applied to the principles of recruitment, staff development and promotion, to ensure that all individuals are encouraged to reach their full potential.

### Disability statement

The College seeks to achieve the objectives set down in the Equality Act 2010:


- a. At induction.
- b. All recently completed building works include full access for wheelchair users and incorporate alarm systems using lights as well as sirens.
- c. Specialist equipment, such as large screen computer monitors, is available for use by students.
- d. The admissions policy for all students is described in the College charter. Appeals against a decision not to offer a place are dealt with under the complaints procedure as set out in the College charter.
- e. The College has appointed specialist staff to support students with special needs. There is a continuing programme of staff development to ensure the provision of a high level of appropriate support for students who have learning difficulties and/or disabilities.

Counselling and welfare services are described in the Student Handbook which is issued to students.

### Disclosure of information to auditors

The members who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the College's auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the College's auditors are aware of that information.

Approved by order of the members of the Corporation on 11 December 2017 and signed on its behalf by:

  
P Gavens  
Chair

## Members of the Corporation

### Prior Pursglove and Stockton Sixth Form Corporation/Committee Membership 2016-17

The size of the Corporation was 19 for the period 1<sup>st</sup> August 2016 to 31<sup>st</sup> July 2017. Members of the Corporation normally hold office for a period of three years and may be eligible for reappointment at the end of this period up to a maximum of three terms. Members first terms of office have been staggered to ensure not all members complete their term of office at the same time. Mr J Kay was an independent governor and was re-appointed as a Foundation governor on 1<sup>st</sup> April 2017. A staff governor election was held and Mr A Holborn was re-elected on 30<sup>th</sup> September 2016. Ms U Betterton's, Mr B Bird's and Mr S Dauncey's terms of office expired on 30<sup>th</sup> September 2016 and their positions remain vacant. Ms K Avery resigned as a member on 26<sup>th</sup> January 2017. Miss S Ngunga and Mr M Khabbass's terms of office as student members expired on 30<sup>th</sup> June 2017. Miss A Parker and Mr G Hobley were appointed as student governors on 1<sup>st</sup> July 2017. Mrs J Wrigley and Mr P Welford were appointed to the Corporation on 5<sup>th</sup> December 2016 as independent governors. Mr P Welford joined the Audit Committee from 13<sup>th</sup> March 2017.

Mrs S Symington was co-opted to the Audit Committee on 10<sup>th</sup> July 2017. Mrs Symington is not a member of the Corporation.

Category	Name	Date Apptd/Re-appointed	Committee Membership	Attendance
<b>Independent</b>	Mr P Gavens(Chair 18 <sup>th</sup> April 2016)	1 April 2016	Search, Governance and Remuneration	82% (9/11)
	Mrs M Hirst (Vice Chair)	1 April 2016	Search, Governance and Remuneration (Chair of the Committee)	91% (10/11)
	Mrs M Collins	1 April 2016	Search, Governance and Remuneration	91% (10/11)
	Mr C Groves	1 April 2016	Search, Governance and Remuneration	91% (10/11)
	Mrs S Reay	1 April 2016	Audit Committee	91% (10/11)
	Mr J Kay	1 April 2016. Re-appointed as a foundation governor on 1 April 2017	Audit Committee (Chair of the Committee)	100% (11/11)
	Mr M Smith	1 April 2016	Search, Governance and Remuneration	45% (5/11)
	Mrs A Wright	1 April 2016	Audit Committee	27% (3/11)
	Mrs J Wrigley	5 December 2016	N/A	40% (2/5)
	Mr P Welford	5 December 2016	Audit Committee	100% (6/6)
<b>Foundation</b>	Ms K Avery	1 April 2016	N/A	0% (0/3)
	Resigned 26.01.17 the position has been filled by John Kay since 1 <sup>st</sup> April 2017	Resigned 26.01.17 the position has been filled by John Kay since 1 <sup>st</sup> April 2017		
	Dr D Dodds	1 April 2016	N/A	75% (6/8)

## Members of the Corporation

### Prior Pursglove and Stockton Sixth Form Corporation/Committee Membership 2016-17 continued

<b>Parent</b>	Mrs U Betterton (Term ended 30 September 2016) (Now Vacant)	1 April 2016 (Term ended 30 September 2016) (Now Vacant)	N/A	100% (1/1)
	Mr B Bird (Term ended 30 September 2016) (Now Vacant)	1 April 2016 (Term ended 30 September 2016) (Now Vacant)	Audit Committee	100% (1/1)
<b>Principal</b>	Mrs J Bailey	1 April 2016	Search, Governance and Remuneration	100% (11/11)
<b>Staff</b>	Mr S Dauncey (Term ended 30 September 2016)  (Now vacant)	1 April 2016 (Term ended 30 September 2016)  (Now vacant)	N/A	100% (1/1)
	Mr A Holborn	1 April 2016/ Re-appointed by election on 30 September 2016	Audit Committee	91% (10/11)
<b>Student</b>	Miss S Ngunga Term ended 30 June 2017	1 July 2016 Term ended 30 June 2017	N/A	57% (4/7)
	Mr M Khabbass Term ended 30 June 2017	1 April 2016 Term ended 30 June 2017	N/A	43% (3/7)
	Miss A Parker	1 <sup>st</sup> July 2017	N/A	100% (1/1)
	Mr G Hobley	1 <sup>st</sup> July 2017	N/A	0% (0/0)
<b>Co-opted to the Audit Committee (Not a member of the Corporation)</b>				
<b>Co-opted</b>	Mrs S Symington	10 <sup>th</sup> July 2017	Audit Committee	0% (0/0)

# Statement of Corporate Governance and Internal Control

The following statement is provided to enable readers of the annual report and accounts of the College to obtain a better understanding of its governance and legal structure. This statement covers the period from 1 August 2016 to 31 July 2017 and up to the date of approval of the annual report and financial statements.

The College endeavours to conduct its business:

- i. in accordance with the seven principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership);
- ii. in full accordance with the guidance to colleges from the Association of Colleges in The Code of Good Governance for English Colleges ("the Code"); and
- iii. having due regard to the UK Corporate Governance Code (2016) insofar as it is applicable to the further education sector.

The College is committed to exhibiting best practice in all aspects of corporate governance and in particular the College has adopted and complied with the Code. We have not adopted and therefore do not apply the UK Corporate Governance Code. However, we have reported on our Corporate Governance arrangements by drawing upon best practice available, including those aspects of the UK Corporate Governance Code we consider to be relevant to the further education sector and best practice.

In the opinion of the Governors, the College complies with all the provisions of the Code, and it has complied throughout the year ended 31 July 2017. The Governing Body recognises that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times. In carrying out its responsibilities, it takes full account of The Code of Good Governance for English Colleges issued by the Association of Colleges in March 2015 which it formally adopted on 1 May 2016.

The College is an exempt charity within the meaning of Part 3 of the Charities Act 2011. The Governors, who are also the Trustees for the purposes of the Charities Act 2011, confirm that they have had due regard for the Charity Commission's guidance on public benefit and that the required statements appear elsewhere in these financial statements.

## The Corporation

The members who served on the Corporation during the year and up to the date of signature of this report are as set out on page 10. The Corporation expects that, in any one academic year, Governors should attend at least 80% of the total combined number of Corporation and Committee meetings of which they are a member. In addition to formal meetings, Governors are invited to and attend a variety of college activities during the year, including staff professional development days, concerts, drama productions and enterprise activities. There is a link governor scheme in place with two governors linked to each faculty and three safeguarding/health and safety link governors.

It is the Corporation's responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The Corporation is provided with regular and timely information on the overall financial performance of the College together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel related matters such as health and safety and environmental issues. The Corporation meets each half term.

The Corporation conducts its business through a number of committees. Each committee has terms of reference, which have been approved by the Corporation. These committees are: Audit and Search, Governance and Remuneration.

# Statement of Corporate Governance and Internal Control

## continued

### The Corporation - continued

Full minutes of all meetings, except those deemed to be confidential by the Corporation, are available on the College's websites at [www.stocktonsfc.ac.uk](http://www.stocktonsfc.ac.uk) and [www.pursglove.ac.uk](http://www.pursglove.ac.uk) or from the Clerk to the Corporation at *Prior Pursglove College*.

The Clerk to the Corporation maintains a register of financial and personal interests of the governors. The register is available for inspection at the above address.

All governors are able to take independent professional advice in furtherance of their duties at the College's expense and have access to the Clerk to the Corporation, who is responsible to the Corporation for ensuring compliance with all applicable procedures and regulations. The appointment, evaluation and removal of the Clerk are matters for the Corporation as a whole.

Formal agendas, papers and reports are supplied to governors in a timely manner, prior to Corporation meetings. Briefings are also provided on an ad-hoc basis.

The Corporation has a strong and independent non-executive element and no individual or group dominates its decision making process. The Corporation considers that each of its non-executive members is independent of management and free from any business or other relationship which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Chairman of the Corporation and Principal/Chief Executive Officer who is the accounting officer of the College are separate.

### Appointments to the Corporation

Any new appointments to the Corporation are a matter for the consideration of the Corporation as a whole. The Corporation has a Search and Governance committee, comprised of three governors, which is responsible for the selection and nomination of any new member for the Corporation's consideration. The Corporation is responsible for ensuring that appropriate training is provided as required.

Members of the Corporation are normally appointed for a term of office not exceeding four years.

### Audit Committee

The Audit Committee comprises five members of the Corporation (excluding the Principal and Chairman of the Corporation). The Committee operates in accordance with written terms of reference approved by the Corporation.

The Audit Committee meets on a termly basis and provides a forum for reporting by the College's internal, financial statement and regularity auditors, who have access to the Committee for independent discussion, without the presence of College management. The Committee also receives and considers reports from the main FE funding bodies as they affect the College's business.

The College's internal auditors review the systems of internal control, risk management controls and governance processes in accordance with an agreed plan of input and report their findings to management and the Audit Committee.

Management is responsible for the implementation of agreed audit recommendations and internal audit undertakes periodic follow up reviews to ensure such recommendations have been implemented.

# Statement of Corporate Governance and Internal Control

## continued

### Audit Committee - continued

The Audit Committee also advises the Corporation on the appointment of internal, regularity and financial statements auditors and their remuneration for both audit and non-audit work as well as reporting annually to the corporation.

### Internal control

#### Scope of responsibility

The Corporation is ultimately responsible for the College's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Corporation has delegated the day to day responsibility to the Principal, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the College's policies, aims and objectives, whilst safeguarding the public funds and assets for which she is personally responsible, in accordance with the responsibilities assigned to her in the Funding Agreement between the College and the funding bodies. The Principal is also responsible for reporting to the Corporation any material weaknesses or breakdowns in internal control.

#### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of College policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place at Prior Pursglove and Stockton Sixth Form College for the year ended 31 July 2017 and up to the date of approval of the annual report and accounts.

#### Capacity to handle risk

The Corporation has reviewed the key risks to which the College is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Corporation is of the view that there is a formal ongoing process for identifying, evaluating and managing the College's significant risks that has been in place for the year to 31 July 2017 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Corporation.

#### The risk and control framework

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the governing body
- regular reviews by the governing body of periodic and annual financial reports which indicate financial performance against forecasts
- setting targets to measure financial and other performance
- clearly defined capital investment control guidelines
- the adoption of formal project management disciplines, where appropriate.



# Statement of Corporate Governance and Internal Control

## continued

### The risk and control framework - continued

Prior Pursglove and Stockton Sixth Form College has an internal audit service, which operates in accordance with the requirements of the ESFA's Post 16 Audit Code of Practice. The work of the internal audit service is informed by an analysis of the risks to which the College is exposed, and annual internal audit plans are based on this analysis. The analysis of risks and the internal audit plans are endorsed by the Corporation on the recommendation of the Audit Committee. At least annually the firm providing internal audit services provides the governing body with a report on internal audit activity in the College. The report includes the firm's independent opinion on the adequacy and effectiveness of the College's system of risk management, controls and governance processes.

### Review of effectiveness

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. Her review of the effectiveness of the system of internal control is informed by:

- the work of the internal auditors;
- the work of the senior managers within the College who have responsibility for the development and maintenance of the internal control framework; and
- comments made by the College's financial statements auditors and the reporting accountant for regularity assurance in their management letters and other reports.

The Principal has been advised on the implications of the result of her review of the effectiveness of the system of internal control by the Audit Committee, which oversees the work of the internal auditor and other sources of assurance, and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The senior leadership team receives reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms, which are embedded within faculties and departments. The senior leadership team and the Audit Committee also receive regular reports from internal audit and other sources of assurance, which include recommendations for improvement. The Audit Committee's role in this area is confined to a high level review of the arrangements for internal control. The Corporation's agenda includes a regular item for consideration of risk and control and receives reports thereon from the senior leadership team and the Audit Committee. The emphasis is on obtaining the relevant degree of assurance, not merely reporting by exception. At its December 2017 meeting, the Corporation carried out the annual assessment for the year ended 31 July 2017 by considering documentation from the senior management team and internal audit, and taking account of events since 31 July 2017.

Based on the advice of the Audit Committee and the Principal, the Corporation is of the opinion that the College has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for "the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets".

## **Governing Body's statement on the College's regularity, propriety and compliance with Funding body terms and conditions of funding**

The Corporation has considered its responsibility to notify the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of funding, under the College's funding agreement. As part of its consideration the Corporation has had due regard to the requirements of the funding agreement.

We confirm, on behalf of the Corporation, that after enquiry, and to the best of our knowledge, the Corporation believes it is able to identify any material irregular or improper use of funds by the College, or material non-compliance with the terms and conditions of funding under the College's funding agreement.

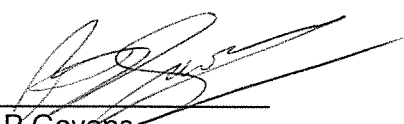
We confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the ESFA.

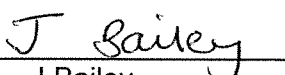
### **Going concern**

The College has undergone a consultation process in respect of forming a Multi Academy Trust. As a result of the consultation the College will dissolve on 31 October 2017 upon formation of the Multi Academy Trust with all assets, liabilities and staff transferring to Tees Valley Collaborative Trust.

It is anticipated, therefore, that the College will not continue in its existing form. The financial statements, therefore, have not been prepared on a going concern basis, as detailed in note 1 of the financial statements.

Approved by order of the members of the Corporation on 11 December 2017 and signed on its behalf by:

  
\_\_\_\_\_  
P Gayens  
Chair

  
\_\_\_\_\_  
J Bailey  
Principal

Prior Pursglove and Stockton Sixth Form College

## Statement of Responsibilities of the Members of the Corporation

The members of the Corporation are required to present audited financial statements for each financial year.

Within the terms and conditions of the College's Funding Agreement with the Education and Skills Funding Agency (ESFA), the Corporation, through its Accounting Officer, is required to prepare financial statements for each financial year in accordance with the 2015 Statement of Recommended Practice – Accounting for Further and Higher Education and with the College Accounts Direction 2016 to 2017 issued by the ESFA, and which give a true and fair view of the state of affairs of the College and the result for that year.

In preparing the financial statements, the Corporation is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on the going concern basis, unless it is inappropriate to assume that the College will continue in operation.

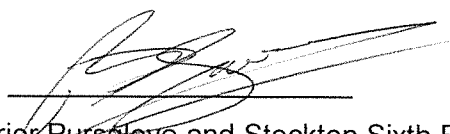
The Corporation is also required to prepare a Strategic Report which describes what it is trying to do and how it is going about it, including the legal and administrative status of the College.

The Corporation is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the College, and which enable it to ensure that the financial statements are prepared in accordance with the relevant legislation of incorporation and other relevant accounting standards. It is responsible for taking steps that are reasonably open to it in order to safeguard the assets of the College and to prevent and detect fraud and other irregularities.

The maintenance and integrity of the College website is the responsibility of the Corporation of the College; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Corporation are responsible for ensuring that expenditure and income are applied for the purposes intended by Parliament and that the financial transactions conform to the authorities that govern them. In addition they are responsible for ensuring that funds from the ESFA are used only in accordance with the Financial Agreement with the ESFA and any other conditions that may be prescribed from time to time. Members of the Corporation must ensure that there are appropriate financial and management controls in place in order to safeguard public and other funds and to ensure they are used properly. In addition, members of the Corporation are responsible for securing economical, efficient and effective management of the College's resources and expenditure, so that the benefits that should be derived from the application of public funds by the ESFA are not put at risk.

Approved by order of the members of the Corporation on 11 December 2017 and signed on its behalf by:



P Gavens, Chair, Prior Pursglove and Stockton Sixth Form College

# **Independent Auditors' Report**

## **to the Corporation of Prior Pursglove and Stockton Sixth Form College**

### **Opinion**

We have audit the financial statements of Prior Pursglove and Stockton Sixth Form College for the year ended 31 July 2017 which comprise the Statement of Comprehensive Income, the Statement of Changes in Reserves, the Balance Sheet, the Statement of Cash Flows and related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Corporation, as a body, in accordance with statutory requirements. Our audit work has been undertaken so that we might state to the Corporation those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Corporation as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:-

- give a true and fair view of the state of the company's affairs as at 31 July 2017, and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

### **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:-

- the Corporation's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Corporation have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# **Independent Auditors' Report**

**to the Corporation of Prior Pursglove and Stockton Sixth Form College**  
**continued**

## **Other information**


The Corporation are responsible for the other information. The other information comprises the information included in the strategic report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements of our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

We have nothing to report in respect of the following matters where the Joint Audit Code of Practice issued jointly by the Skills Funding Agency and the Education Funding Agency requires us to report to you if, in our opinion:-

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosure of governors' remuneration specified by law are not made or
- we have not received all the information and explanations we require for our audit.



David Robertson FCA (Senior Statutory Auditor)  
For and on behalf of Anderson Barrowcliff LLP  
Chartered Accountants and Statutory Auditor

*15 December 2017*

## **Note:**

The maintenance and integrity of Prior Pursglove College website is the responsibility of the corporation and work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

# **Reporting Accountant's Assurance Report on Regularity**

## **To The Corporation of Prior Pursglove and Stockton Sixth Form College and Secretary of State for Education acting through the Department for Education**

In accordance with the terms of our engagement letter dated 10 October 2016 and further to the requirements of the funding agreement with Education and Skills Funding Agency we have carried out an engagement to obtain limited assurance about whether anything has come to our attention that would suggest that in all material respects the expenditure disbursed and income received by Prior Pursglove and Stockton Sixth Form College during the period 1 August 2016 to 31 July 2017 have not been applied to the purposes identified by Parliament and the financial transactions do not conform to the authorities which govern them.

The framework that has been applied is set out in the post 16 Audit Code of Practice ("the code") issued by the Department. In line with this framework, our work has specifically not considered income received from the main funding grants generated through the Individualised Learner Record (ILR) returns, for which the Department has other assurance arrangements in place.

This report is made solely to the Corporation of Prior Pursglove and Stockton Sixth Form College and the Department in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Corporation of Prior Pursglove and Stockton Sixth Form College and the Department those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Corporation of Prior Pursglove and Stockton Sixth Form College and the Department for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Prior Pursglove and Stockton Sixth Form College and the reporting accountant**

The Corporation of Prior Pursglove and Stockton Sixth Form College is responsible, under the requirements of the Further & Higher Education Act 1992, subsequent legislation and related regulations and guidance, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Code. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 August 2016 to 31 July 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with Code issued jointly by the Department. We performed a limited assurance engagement as defined in that framework.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

**Reporting Accountant's Assurance Report on Regularity**  
**To The Corporation of Prior Pursglove and Stockton Sixth Form College and Secretary of**  
**State for Education acting through the Department for Education ("the Department")**  
**continued**

Our engagement includes examination, on a test basis, of evidence relevant to the regularity of the college's income and expenditure.

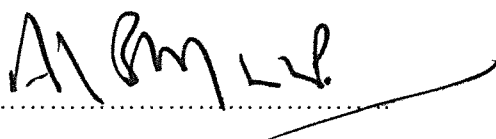
The work undertaken to draw to our conclusion includes:-

- Evaluating the systems and control environment;
- Assessing the risk of irregularity, impropriety and non-compliance;
- Ensuring that the activities of the College are in keeping with the College's framework and objectives;
- Obtaining representations from the Accounting Officer and key management personnel.

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 August 2016 to 31 July 2017 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Signed: .....



Anderson Barrowcliff LLP

15 December 2017

# Statement of Comprehensive Income

for the year ended 31 July 2017

	Notes	2017	2016
		£000s	£000s
<b><u>Income</u></b>			
Funding body grants	2	8,018	8,109
Tuition fees and education contracts	3	176	131
Other income	4	409	341
Investment income	5	14	19
<b>Total income</b>		<b>8,617</b>	<b>8,600</b>
<b><u>Expenditure</u></b>			
Staff costs	6	5,900	6,083
Fundamental restructuring costs	6	67	53
Other operating expenses	8	2,314	2,519
Depreciation	10	514	556
Interest and other finance costs	9	105	86
<b>Total expenditure</b>		<b>8,900</b>	<b>9,297</b>
Deficit before other gains and losses and tax		(283)	(697)
Taxation		-	-
<b>Deficit for the year</b>		<b>(283)</b>	<b>(697)</b>
Actuarial gain / (loss) in respect of pension schemes	15	1,866	(1,271)
<b>Total Comprehensive Income for the year</b>		<b>1,583</b>	<b>(1,968)</b>

The Statement of Comprehensive Income is in respect of continuing activities.



## Statement of Changes in Reserves

for the year ended 31 July 2017

	Income & expenditure account £'000	Revaluation reserve £'000	Total £'000
<b>Balance at 1 August 2015</b>	8,319	2,528	10,847
(Deficit) from the income and expenditure account	(697)	-	(697)
Other comprehensive income	(1,271)	-	(1,271)
Transfers between revaluation and income and expenditure reserves	80	(80)	-
	(1,888)	(80)	(1,968)
<b>Balance at 31 July 2016</b>	6,431	2,448	8,879
(Deficit) from the income and expenditure account	(283)	-	(283)
Other comprehensive income	1,866	-	1,866
Transfers between revaluation and income expenditure reserves	80	(80)	-
<b>Total comprehensive income for the year</b>	1,663	(80)	1,583
<b>Balance at 31 July 2017</b>	<b>8,094</b>	<b>2,368</b>	<b>10,462</b>


## Balance Sheet

as at 31 July 2017

	Notes	2017 £000s	2016 £000s
<b><u>Non-current assets</u></b>			
Tangible fixed assets	10	15,632	16,009
		<u>15,632</u>	<u>16,009</u>
<b><u>Current assets</u></b>			
Trade and other receivables	11	292	208
Investments		-	-
Cash and cash equivalents	16	3,373	3,205
		<u>3,665</u>	<u>3,413</u>
<b>Less: Creditors – amounts falling due within one year</b>	12	<u>(1,097)</u>	<u>(998)</u>
<b>Net current assets</b>		<b>2,568</b>	<b>2,415</b>
<b>Total assets less current liabilities</b>		<b>18,200</b>	<b>18,424</b>
<b>Less: Creditors – amounts falling due after more than one year</b>	13	(5,339)	(5,525)
<b>Provisions</b>			
Defined benefit obligations	15	(1,879)	(3,422)
Other provisions	15	(520)	(598)
<b>Total net assets</b>		<u><b>10,462</b></u>	<u><b>8,879</b></u>
<b>Unrestricted reserves</b>			
Income and expenditure account		8,094	6,431
Revaluation reserve		2,368	2,448
<b>Total unrestricted reserves</b>		<u><b>10,462</b></u>	<u><b>8,879</b></u>

The financial statements on pages 22 to 43 were approved and authorised for issue by the Corporation on 11 December 2017 and were signed on its behalf on that date by:

  
 P Gavens, Chair

  
 J Bailey, Principal

# Statement of Cash Flows

for the year ended 31 July 2017

	Notes	2017 £000s	2016 £000s
<b>Cash (outflow)/inflow from operating activities</b>			
Surplus/(Deficit) for the year		(283)	(697)
<b>Adjustment for non-cash items</b>			
Depreciation		514	556
Increase/(decrease) in stocks		-	-
(Increase)/decrease in debtors		(84)	27
Increase/(decrease) in creditors due within one year		99	(335)
Increase/(decrease) in creditors due after one year		(133)	(138)
Increase/(decrease) in provisions		(35)	(38)
Pensions costs less contributions payable		178	98
<b>Adjustment for investing or financing activities</b>			
Investment income		(14)	(19)
Interest payable		105	86
Taxation paid		-	-
Loss on sale of fixed assets		-	4
<b>Net cash flow from operating activities</b>		<u>347</u>	<u>(456)</u>
<b>Cash flows from investing activities</b>			
Proceeds from sale of fixed assets		-	-
Disposal of non-current asset investments		-	-
Investment income		14	19
Withdrawal of deposits		-	1,500
New deposits		-	-
Payment made to acquire fixed assets		(137)	(71)
		<u>(123)</u>	<u>1,448</u>
<b>Cash flows from financing activities</b>			
Interest paid		(3)	(3)
Interest element of finance lease rental payments		-	-
New unsecured loans		-	-
Repayments of amounts borrowed		(53)	(52)
Capital element of finance lease rental payments		-	-
		<u>(56)</u>	<u>(55)</u>
<b>Increase/(decrease) in cash and cash equivalents in the year</b>		<u>168</u>	<u>937</u>
Cash and cash equivalents at beginning of the year	16	3,205	2,268
Cash and cash equivalents at end of the year	16	3,373	3,205

# Notes to the Financial Statements

## 1. Statement of accounting policies and estimation techniques

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

### **Basis of preparation**

These financial statements have been prepared in accordance with the *Statement of Recommended Practice: Accounting for Further and Higher Education 2015* (the 2015 FE HE SORP), the *College Accounts Direction for 2016 to 2017* and in accordance with Financial Reporting Standard 102 – “*The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland*” (FRS 102). The College is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the College’s accounting policies.

### **Basis of accounting**

The financial statements are prepared in accordance with the historical cost convention modified by the revaluation of certain fixed assets.

### **Going concern**

The activities of the College, together with the factors likely to affect its future development and performance are set out in the Strategic Report. The financial position of the College, its cash flow, liquidity and borrowings are described in the Financial Statements and accompanying Notes.

The College currently has £0.621m of loans outstanding with bankers on terms negotiated in 2008. The terms of the existing agreement have no fixed termination date. The College’s forecasts and financial projections indicate that it will be able to service this existing debt for the foreseeable future.

As explained in the statement of corporate governance and internal control on page 5, the College has begun the process of converting to Academy status. It is anticipated, therefore, that the College will not continue in its existing form. As required by FRS102 – Accounting Policies, the financial statements are prepared on the basis that the College was not a going concern. However, no material adjustments arose as a result of ceasing to apply the going concern basis, and the College’s assets and liabilities will be transferred to the Multi Academy Trust at their book value.

### **Recognition of income**

#### **Revenue Grant Funding**

Government revenue grants include funding body recurrent grants and other grants and are accounted for under the accrual model as permitted by FRS102. Funding body recurrent grants are measured in line with best estimates for the period of what is receivable and depend on the particular income stream involved. Any under achievement for the Adult Education Budget is adjusted for and reflected in the level of recurrent grant recognised in the income and expenditure account. The final grant income is normally determined with the conclusion of the year end reconciliation process with the funding body following the year end, and the results of any funding audits. 16-18 learner-responsive funding is not normally subject to reconciliation and is therefore not subject to contract adjustments.

# **Notes to the Financial Statements**

## **continued**

### **Revenue Grant Funding - continued**

Where part of a government grant is deferred, the deferred element is recognised as deferred income within creditors and allocated between creditors due within one year and creditors due after more than one year as appropriate.

Grants (including research grants) from non-government sources are recognised in income when the college is entitled to the income and performance related conditions have been met. Income received in advance of performance related condition being met is recognised as deferred income within creditors on the balance sheet and released to income as the conditions are met.

### **Capital Grant Funding**

Government capital grants are capitalised, held as deferred income and recognised in income over the expected useful life of the asset, under the accrual model as permitted by FRS102. Other non-government capital grants are recognised in income when the College is entitled to the funds subject to any performance related conditions being met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the Balance Sheet and released to income as conditions are met.

### **Fee Income**

Income from tuition fees is stated gross of any expenditure which is not a discount and is recognised in the period for which it is received.

Income from grants, contracts and other services rendered is included to the extent the conditions of the funding have been met or the extent of the completion of the contract or service concerned.

### **Investment Income**

All income from short-term deposits is credited to the income and expenditure account in the period in which it is earned on a receivable basis.

### **Accounting for Post-retirement benefits**

Post-employment benefits to employees of the College are principally provided by the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). These are defined benefit plans, which are externally funded and contracted out of the State Second Pension.

### **Teachers' Pension Scheme (TPS)**

The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the College in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of valuations using a prospective benefit method.

The TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution plan and the contributions recognised as an expense in the income statement in the periods during which services are rendered by employees.

# Notes to the Financial Statements

## continued

### **Teesside Pension Fund**

The LGPS is a funded scheme. The assets of the LGPS are measured using closing fair values. LGPS liabilities are measured using the projected unit credit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred.

Net interest on the net defined benefit liability/asset is also recognised in the Statement of Comprehensive Income and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in interest and other finance costs.

Actuarial gains and losses are recognised immediately in actuarial gains and losses.

### **Short Term Employment Benefits**

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the College. Any unused benefits are accrued and measured as the additional amount the College expects to pay as a result of the unused entitlement.

### **Enhanced pensions**

The actual cost of any enhanced ongoing pension to a former member of staff is paid by the college annually. An estimate of the expected future cost of any enhancement to the ongoing pension of a former member of staff is charged in full to the College's income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the balance sheet using the enhanced pension spreadsheet provided by the funding bodies.

### **Non-Current Assets Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses.

#### Land and buildings

The College's buildings are specialised buildings and therefore it is not appropriate to value them on the basis of open market value. Land and buildings inherited from the Local Education Authority are stated in the balance sheet at valuation on the basis of depreciated replacement cost. Land and buildings acquired since incorporation are stated in the balance sheet at cost. Freehold land is not depreciated as it is considered to have an infinite useful life. Freehold buildings inherited on incorporation are depreciated over their expected useful economic lives to the College of 50 years. The College has a policy of depreciating major adaptations to buildings over the period of their useful economic life of 50 years.

Where land and buildings are acquired with the aid of specific grants, they are capitalised and depreciated as above. The related grants are credited to a deferred income account within creditors, and are released to the income and expenditure account over the expected useful economic life of the related asset on a systematic basis consistent with the depreciation policy. The deferred income is allocated between creditors due within one year and those due after more than one year.

# Notes to the Financial Statements

## continued

### Land and buildings - continued

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying amount of any fixed asset may not be recoverable.

On adoption of FRS102, the College followed the transitional provision to retain the book value of land and buildings, which were revalued in 1992, but not to adopt a policy of revaluations of these properties in the future.

### Subsequent expenditure on existing fixed assets

Where significant expenditure is incurred on tangible fixed assets after initial purchase it is charged to income in the period it is incurred, unless it increases the future benefits to the college, in which case it is capitalised and depreciated on the relevant basis.

### Buildings owned by third parties

Where the College enjoys the use of an asset, but the legal rights are held by a third party, for example a charitable trust, they are only capitalised if the College has rights or access to ongoing future economic benefit. These assets are then depreciated over their expected useful economic life.

### Equipment

Equipment costing less than £3,000 per individual item is recognised as expenditure in the period of acquisition. Equipment inherited from the Local Education Authority is included in the balance sheet at depreciated replacement cost. All other equipment is capitalised at cost.

Inherited equipment has been depreciated on a straight-line basis over its remaining useful economic life to the College of between one and five years from incorporation and is now fully depreciated. All other equipment is depreciated on a straight line basis over its useful economic life as follows:-

General equipment	10 - 33% per year
Computer & electronic equipment	20 - 33% per year

Where equipment is acquired with the aid of specific grants, it is capitalised and depreciated in accordance with the above policy, with the related grant being credited to a deferred capital grant account and released to the income and expenditure account over the expected useful economic life of the related asset.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Comprehensive Income and Expenditure.

### **Borrowing costs**

Borrowing costs are recognised as expenditure in the period in which they are incurred.

### **Leased assets**

Costs in respect of operating leases are charged on a straight line basis over the lease term to the Statement of Comprehensive Income and expenditure. Any lease premiums or incentives relating to leases signed after 1<sup>st</sup> August 2014 are spread over the minimum lease term.

# Notes to the Financial Statements

## continued

### Cash and cash equivalents

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of 3 months or less from the date of acquisition.

### Financial liabilities and equity

Financial liabilities and equity are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

All loans, investments and short term deposits held by the College are classified as basic financial instruments in accordance with FRS102. These instruments are initially recorded at the transaction price less any transaction costs (historical cost). FRS102 requires that basic financial instruments are subsequently measured at amortised cost, however the College has calculated that the difference between the historical cost and amortised cost basis is not material and so these financial instruments are stated on the balance sheet at historical cost. Loans and investments that are payable or receivable within one year are not discounted.

### Foreign currency translation

Transactions denominated in foreign currencies are recorded using the rate of exchange ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the end of the financial period with all resulting exchange differences being taken to income in the period in which they arise.

### Taxation

The College is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the College is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The College's activities are classed as non-trading for VAT purposes, so it is unable to recover any of the VAT charged on its inputs. Irrecoverable VAT on inputs is included in the costs of such inputs and added to the cost of tangible fixed assets as appropriate, where the inputs themselves are tangible fixed assets by nature.

### Provisions and contingent liabilities

Provisions are recognised when

- the College has a present legal or constructive obligation as a result of a past event
- it is probable that a transfer of economic benefit will be required to settle the obligation, and
- a reliable estimate can be made of the amount of the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.



# Notes to the Financial Statements

## continued

### Provisions and contingent liabilities - continued

A contingent liability arises from a past event that gives the College a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the College. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the balance sheet but are disclosed in the notes to the financial statements.

### Agency arrangements

The College acts as an agent in the collection and payment of certain discretionary support funds. Related payments received from the funding bodies and subsequent disbursements to students are excluded from the income and expenditure of the College where the College is exposed to minimal risk or enjoys minimal economic benefit related to the transaction and are shown separately in Note 20, except for the 5 per cent of the grant received which is available to the College to cover administration costs relating to the grant.

### Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, management have been made the following judgements:-

- Determine whether leases entered into by the College either as a lessor or a lessee are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease by lease basis.
- Determine whether these are indicators of impairment of the College's tangible assets, including goodwill. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

#### Other key sources of estimation uncertainty

- Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 18, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 July 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

## Notes to the Financial Statements

continued

	2017 £000s	2016 £000s
<b>2. <u>Funding body grants</u></b>		
<b>Recurrent grants</b>		
Education and Skills Funding Agency – Adult	354	424
Education and Skills Funding Agency – 16-18	7,423	7,410
<b>Specific grants</b>		
Releases of government capital grants	136	137
Non recurrent grants	105	138
<b>Total</b>	<u><u>8,018</u></u>	<u><u>8,109</u></u>

### 3. Tuition fees and education contracts

Tuition fees	3	8
Education contracts	173	123
<b>Total</b>	<u><u>176</u></u>	<u><u>131</u></u>

### 4. Other income

Other grants	7	1
European and other language exchange grants	89	39
Miscellaneous income	313	301
<b>Total</b>	<u><u>409</u></u>	<u><u>341</u></u>

### 5. Investment income

Bank interest receivable	14	19
<b>Total</b>	<u><u>14</u></u>	<u><u>19</u></u>

### 6. Staff costs

The average number of persons (including key management personnel) employed by the College during the period, described as full-time equivalents, was:

	2017 Number	2016 Number
Teaching staff	81	84
Non-teaching staff	52	47
	<u><u>133</u></u>	<u><u>131</u></u>

# Notes to the Financial Statements

continued

## 6. Staff costs - continued

Staff costs for the above persons:

	2017 £000s	2016 £000s
Wages and salaries	4,700	4,941
Social security costs	399	353
Other pension costs	801	789
<b>Payroll sub total</b>	<b>5,900</b>	<b>6,083</b>
Contracted out staffing services	-	-
	<u>5,900</u>	<u>6,083</u>
Fundamental restructuring costs	67	53
<b>Total Staff costs</b>	<b><u>5,967</u></b>	<b><u>6,136</u></b>

## 7. Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the College and are represented by the Principal, who is also the Accounting Officer.

	2017 Number	2016 Number
The number of key management personnel including the Accounting Officer was:	<u>1</u>	<u>1</u>

The number of key management personnel and other staff who received annual emoluments, excluding pension contributions and employer's national insurance but including benefits in kind, in the following ranges was:

	Key management personnel		Other staff	
	2017 Number	2016 Number	2017 Number	2016 Number
£ 50,001 to £60,000 p.a.	-	-	1	1
£ 60,001 to £70,000 p.a.	-	-	2	2
£ 70,001 to £80,000 p.a.	-	-	1	-
£ 80,001 to £90,000 p.a.	-	-	-	-
£ 90,001 to £100,000 p.a.	1	1	-	-
	<u>1</u>	<u>1</u>	<u>4</u>	<u>3</u>

Key management personnel emoluments are made up as follows:

	2017 £000s	2016 £000s
Salaries – gross of salary sacrifice and waived emoluments	95	132
Employers National Insurance	12	15
	<u>107</u>	<u>147</u>
Benefits in kind	-	-
Pension contributions	16	21
<b>Total emoluments</b>	<b><u>123</u></b>	<b><u>168</u></b>

## Notes to the Financial Statements

continued

### 7. Key management personnel - continued

The above emoluments include amounts payable to the Accounting Officer (who is also the highest paid officer) of:

	2017 £000s	2016 £000s
Salary	95	93
Benefits in kind	-	-
	<hr/>	<hr/>
Pension contributions	16	15
	<hr/>	<hr/>

The members of the Corporation other than the Accounting Officer and the staff members did not receive any payment from the College other than the reimbursement of travel and subsistence expenses incurred in the course of their duties.

### 8. Other operating expenses

	2017 £000s	2016 £000s
Teaching costs	439	471
Non-teaching costs	1,161	1,331
Premises costs	714	717
<b>Total</b>	<hr/> <b>2,314</b> <hr/>	<hr/> <b>2,519</b> <hr/>

#### Other operating expenses include:

Auditors' remuneration:

- Financial statements audit, including regularity audit	18	36
- Internal audit	13	15
- Other services from the financial statements auditor	8	18
Hire of assets under operating leases	<hr/> 32 <hr/>	<hr/> 17 <hr/>

### 9. Interest payable and other finance costs

	2017 £000s	2016 £000s
On bank loans:		
Repayable within five years, by instalments	-	-
Repayable wholly or partly in more than five years	<hr/> 3 <hr/>	<hr/> 3 <hr/>
	3	3
Pension finance costs (note 18)	<hr/> 102 <hr/>	<hr/> 83 <hr/>
<b>Total</b>	<hr/> <b>105</b> <hr/>	<hr/> <b>86</b> <hr/>

## Notes to the Financial Statements

continued

### 10. Tangible fixed assets

	Freehold land & buildings £000s	Equipment £000s	Assets in the course of construction £000s	Total £000s
<b>Cost or valuation</b>				
At 1 August 2016	20,761	2,323	-	23,084
Additions	75	62	-	137
Transfers	-	-	-	-
Disposals	-	(676)	-	(676)
<b>At 31 July 2017</b>	<b>20,836</b>	<b>1,709</b>	<b>-</b>	<b>22,545</b>
<b>Depreciation</b>				
At 1 August 2016	5,000	2,075	-	7,075
Charge for the year	408	106	-	514
Elimination in respect of disposals	-	(676)	-	(676)
<b>At 31 July 2017</b>	<b>5,408</b>	<b>1,505</b>	<b>-</b>	<b>6,913</b>
<b>Net book value at 31 July 2017</b>	<b>15,428</b>	<b>204</b>	<b>-</b>	<b>15,632</b>
Net book value at 31 July 2016	15,761	248	-	16,009

As stated in the policy note the College carries inherited assets at an inherited valuation of £3,993,770. The assets were valued at incorporation and not updated since. The historic cost of the assets is nil. Land and buildings at the Prior Pursglove campus were previously valued for the purpose of the financial statements at estimates of depreciated replacement cost by a firm of independent chartered surveyors. Other tangible fixed assets inherited from the local education authority at incorporation have been valued by the College on a depreciated replacement cost basis.

Land and buildings with a net book value of £1,985,017 have been funded from local education authority sources. Should these assets be sold the College would have to use the sale proceeds in accordance with the funding agreement with the EFA.

Land and buildings with a net book value of £8,276,868 have been partly financed by exchequer funds, through for example the receipt of capital grants. Should these assets be sold, the College may be liable, under the terms of its Financial Memorandum, to surrender the proceeds.

Part of the College's premises are situated on land owned by an educational foundation. The educational foundation exists for the promotion of education in the local area and in respect of part of the land occupied by the College, there are a series of lease and under lease arrangements in place which confers a future right of occupation to the College. In this situation costs incurred in the development of the buildings are capitalised on the basis of actual cost expended.

Another part of the College's premises are situated on land also owned by the educational foundation, without any formal rights to occupy being conferred on the College. It is therefore considered that the College has no clear right and access to the future economic benefits associated with its current occupation of and expenditure on buildings on that land. No rent or other payment is made for this facility and the cost of ascertaining a notional value of this benefit is not considered to be a worthwhile expense.

## Notes to the Financial Statements

continued

### 11. Trade and other receivables

	2017 £000s	2016 £000s
Amounts falling due within one year:		
Trade receivables	9	40
Amounts owed by funding bodies	-	-
Interest receivable	-	-
Prepayments and accrued income	283	168
<b>Total</b>	<b>292</b>	<b>208</b>

### 12. Creditors: amounts falling due within one year

	2017 £000s	2016 £000s
Bank loans	53	53
Trade payables	178	144
Payments received in advance	73	56
Other taxation and social security	111	114
Other sundry creditors	173	142
Accruals and deferred income	373	351
Deferred income – government capital grants	136	138
<b>Total</b>	<b>1,097</b>	<b>998</b>

Accruals and deferred income at 31 July 2017 includes £251,000 (2016: £246,000) relating to employee leave accruals.

### 13. Creditors: amounts falling due after one year

	2017 £000s	2016 £000s
Bank Loan	568	621
Deferred income – government capital grants	4,771	4,904
<b>Total</b>	<b>5,339</b>	<b>5,525</b>

### 14. Maturity of debt

	2017 £000s	2016 £000s
Bank loans are repayable as follows:		
In one year or less	53	53
Between one and two years	53	53
Between two and five years	158	158
In five years or more	357	410
<b>Total</b>	<b>621</b>	<b>674</b>

Bank loans consist of a LIBOR and Base Rate facility and are due between October 2007 and September 2032 and are not secured.

## Notes to the Financial Statements

continued

### 15. Provisions

	Defined benefit obligations £000s	Enhanced pensions £000s	Total £000s
At 1 August 2016	(3,422)	(598)	(4,020)
Expenditure in the period	(178)	35	(143)
Interest cost (note 9)	(81)	(21)	(102)
Actuarial gains/(losses)	1,802	64	1,866
<b>At 31 July 2017</b>	<b>(1,879)</b>	<b>(520)</b>	<b>(2,399)</b>

Defined benefit obligations relate to the liabilities under the College's membership of the Local Government Pension Scheme. Further details are given in Note 18.

The enhanced pension provision relates to the cost of staff who have already left the College's employ and commitments for reorganisation costs from which the College cannot reasonably withdraw at the balance sheet date. This provision has been recalculated in accordance with guidance issued by the funding bodies.

The principal assumptions for this calculation are:-

	2017	2016
Price inflation	1.3%	1.3%
Discount rate	2.3%	2.3%

### 16. Cash and cash equivalents

	At 1 August 2016 £000s	Cash flows £000s	Other charges £000s	At 31 July 2017 £000s
Cash and cash equivalents	3,205	168	-	3,373
Overdrafts	-	-	-	-
<b>Total</b>	<b>3,205</b>	<b>168</b>	<b>-</b>	<b>3,373</b>

### 17. Lease obligations

At 31 July the College had minimum lease payments under non-cancellable operating leases as follows:

	2017 £000	2016 £000
<b>Future minimum lease payments due</b>		
<b>Other</b>		
Not later than one year	32	25
Later than one year and not later than five years	32	30
Later than five years	-	-
<b>Total lease payments due</b>	<b>64</b>	<b>55</b>

## Notes to the Financial Statements

continued

### 18. Events after the reporting period

Prior Pursglove and Stockton Sixth Form College dissolved on 31 October 2017 and its activities, assets, liabilities and staff transferred to the Multi Academy Trust, Tees Valley Collaborative Trust. The Governing Body of Prior Pursglove and Stockton Sixth Form College ceased to exist on 31 October 2017 and responsibility for producing its financial statements transferred to the Governing Body of Tees Valley Collaborative Trust.

### 19. Defined benefit obligations

The College's employees belong to two principal post-employment benefit plans: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by the Teesside Pension Fund. Both are multi-employer defined-benefit schemes.

#### Total pension cost for the year

	2017 £000s	2016 £000s
Teachers' Pension Scheme: contributions paid	486	530
Local Government Pension Scheme:		
Contributions paid	136	148
FRS 102 (28) charge	178	98
Charge to Statement of Comprehensive Income	314	246
<b>Total Pension Cost for Year within staff costs</b>	<b>800</b>	<b>776</b>

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest formal actuarial valuation of the TPS was 31 March 2012 and the LGPS 31 March 2016.

#### Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2010, and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

#### The Teachers' Pension Budgeting and Valuation Account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act 1972 and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Act. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return,



## Notes to the Financial Statements

### continued

which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

#### Valuation of the Teachers' Pension Scheme

The latest actuarial review of the TPS was carried out as at 31<sup>st</sup> March 2012 and in accordance with The Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education (the Department) on 9 June 2014. The key results of the valuation are:

- new employer contribution rates were set at 16.48% of pensionable pay (including administration fees of 0.08%);
- total scheme liabilities (pensions currently in payment and the estimated costs of future benefits) for service to the effective date of £191.5 billion, and notional assets (estimated future contributions together with the National Investments held at the valuation date) of £176.6 billion, giving a notional past service deficit of £14.9 billion;
- an employer cost cap of 10.9% of pensionable pay.
- The assumed real rate of return is 3% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The new employer contribution rate for the TPS was implemented in September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

A full copy of the valuation report and supporting documentation can be found on the Teachers' Pension Scheme website at the following location:

<https://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-thevaluationreport.aspx>

#### Scheme Changes

Following the Hutton report in March 2011 and the subsequent consultations with trade unions and other representative bodies on reform of the TPS, the Department published a Proposed Final Agreement, setting out the design for a reformed TPS to be implemented from 1 April 2015.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Importantly, pension benefits built up before 1 April 2015 will be fully protected.

In addition, the Proposed Final Agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

Regulations giving effect to a reformed Teachers' Pension Scheme came into force on 1 April 2014 and the reformed scheme commenced on 1 April 2015.

The pension costs paid to TPS in the period amounted to £486,000 (2016: £530,000).

# Notes to the Financial Statements

## continued

### 19. Defined benefit obligations - continued

#### FRS 102 (28)

Under the definitions set out in FRS 102 (28.11) the TPS is a multi-employer pension plan. The College is unable to identify its share of the underlying assets and liabilities of the plan.

Accordingly, the College has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined-contribution scheme. The College has set out above the information available on the plan and the implications for the College in terms of the anticipated contribution rates.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit plan, with the assets held in separate funds administered by the Teesside Pension fund. The total contribution made for the year ended 31 July 2017 were £195,000 (2016: £214,000) of which employer's contributions totalled £136,000 (2016: £148,000) and employees' contributions totalled £59,000 (2016: £66,000). The agreed contribution rates for future years are 15.7% for employers and range from 5.5% to 12.5% for employees depending on salary.

#### Principal Actuarial Assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March 2016 updated to 31 July 2017 by a qualified independent actuary.

	At 31 July 2017	At 31 July 2016
Rate of increase in salaries	3.0%	3.3%
Future pension increases	2.0%	1.8%
Discount rate for scheme liabilities	2.6%	2.4%
Inflation assumption (CPI)	2.0%	1.8%
Commutation of pensions to lump sums	50%	50%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement at age 65 are:

		At 31 July 2017	At 31 July 2016
Retiring today:	Males	22.8	23.1
	Females	24.9	25.6
Retiring in 20 years:	Males	25.0	25.3
	Females	27.2	28.0

## Notes to the Financial Statements

continued

### 19. Defined benefit obligations - continued

The College's share of the assets in the plan at the balance sheet date and the expected rates of return were:

	Long-term rate of return expected at 31 July 2017	Fair value at 31 July 2017  £000s	Long-term rate of return expected at 31 July 2016	Fair value at 31 July 2016  £000s
Equity instruments	8.0%	6,682	8.0%	6,060
Debt instruments	5.9%	143	5.9%	164
Property	7.2%	541	7.2%	550
Cash	4.5%	1,081	4.5%	364
<b>Total fair value of plan assets</b>		<b>8,447</b>		<b>7,138</b>
<b>Weighted average expected long term rate of return</b>		<b>5.8%</b>		<b>5.8%</b>
<b>Actual return on plan assets</b>		<b>1,254</b>		<b>667</b>

The amount included in the balance sheet in respect of the defined benefit pension plan and enhanced pensions benefits is as follows:-

	2017 £000s	2016 £000s
Fair value of plan assets	8,447	7,138
Present value of plan liabilities	(10,326)	(10,560)
<b>Net pensions (liability)/asset (note 15)</b>	<b>(1,879)</b>	<b>(3,422)</b>

Amounts recognised in the Statement of Comprehensive Income in respect of the plan are as follows:-

	2017 £000s	2016 £000s
<b>Amounts included in staff costs</b>		
Current service cost	315	247
Past service cost	-	30
<b>Total</b>	<b>315</b>	<b>277</b>
<b>Amounts included in investment income/(cost)</b>		
Net interest income/(cost)	(81)	(70)
	<b>(81)</b>	<b>(70)</b>

# Notes to the Financial Statements

continued

## 19. Defined benefit obligations - continued

### Amounts recognised in Other Comprehensive Income

Return on pension plan assets	1,082	376
Experience (losses) / gain arising on defined benefit obligations	720	(1,612)
Changes in assumptions underlying the present value of plan liabilities	-	-
<b>Amount recognised in Other Comprehensive Income</b>	<b>1,802</b>	<b>(1,236)</b>

### Movement in net defined benefit (liability)/asset during year

	<b>2017</b>	<b>2016</b>
	<b>£000s</b>	<b>£000s</b>
Net defined benefit (liability)/asset in scheme at 1 August	(3,422)	(2,018)
Movement in year:		
Current service cost	(315)	(247)
Employer contributions	137	179
Past service cost	-	(30)
Net interest on the defined (liability)/asset	(81)	(70)
Actuarial gain or (loss)	1,802	(1,236)
<b>Net defined benefit (liability)/asset at 31 July</b>	<b>(1,879)</b>	<b>(3,422)</b>

### Asset and Liability Reconciliation

	<b>2017</b>	<b>2016</b>
	<b>£000s</b>	<b>£000s</b>
<b>Changes in the present value of defined benefit obligations</b>		
<b>Defined benefit obligations at start of period</b>	<b>10,560</b>	<b>8,637</b>
Current service cost	315	247
Interest cost	253	303
Contributions by Scheme participants	59	68
Experience (gains) and losses on defined benefit obligations	(720)	1,612
Changes in financial assumptions	-	-
Estimated benefits paid	(141)	(337)
Past service cost	-	30
Curtailments and settlements	-	-
<b>Defined benefit obligations at end of period</b>	<b>10,326</b>	<b>10,560</b>

### Changes in fair value of plan assets

<b>Fair value of plan assets at start of period</b>	<b>7,138</b>	<b>6,619</b>
Interest on plan assets	172	233
Return on plan assets	1,082	376
Employer contributions	137	179
Contributions by Scheme participants	59	68
Estimated benefits paid	(141)	(337)
<b>Fair value of plan assets at end of period</b>	<b>8,447</b>	<b>7,138</b>

## Notes to the Financial Statements

### continued

#### 20. Related party transactions

Owing to the nature of the College's operations and the composition of the board of governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the College's financial regulations and normal procurement procedures.

The total expenses paid to or on behalf of the Governors during the year was £314; 5 governors (2016: £2,792; 7 governors). This represents travel and subsistence expenses and other out of pocket expenses incurred in attending Governor meetings and charity events in their official capacity.

No Governor has received any remuneration or waived payments from the College during the year (2016: None).

#### 21. Amounts disbursed as agent

	2017 £000s	2016 £000s
Balance unspent at 1 <sup>st</sup> August	17	39
Funding body grants – bursary support	202	212
	<u>219</u>	<u>251</u>
Disbursed to students	(185)	(225)
Administration costs	(8)	(9)
	<u>(193)</u>	<u>(234)</u>
<b>Balance unspent as at 31 July included in creditors</b>	<b><u>26</u></b>	<b><u>17</u></b>

Funding body grants are available solely for students. In the majority of instances, the College only acts as a paying agent. In these circumstances, the grants and related disbursements are therefore excluded from the Statement of Comprehensive Income.

